



Background

Alberta Education considers public charter schools to be programs of choice and therefore states that parents are responsible for the transportation of their children. Public charter schools are not required to offer transportation services. Nevertheless, the Calgary Girls Charter School chooses to do so and Alberta Education, in turn, provides some funding which represents about one third of the actual cost.

The Charter Board is permitted to charge fees for transportation in order to cover the difference between the funding and the actual cost. The Board offers parents the opportunity to request a fee subsidy for transportation. The amount available is limited and so parents are required to complete a School Fee Subsidy Request Form (AF506A) and provide proof of need.

Safety is the first priority for student transportation. The school works with its contracted service provider to enhance student safety and to monitor the safety of all routes. Students gather at congregated stops used by more than one student in order to reduce the number of stops/pick-ups that impact overall route time.

Procedures

1. At registration time, parents will be informed of the school's transportation service, student eligibility for transportation, fees, and procedures.
2. The Secretary-Treasurer, or designate (Transportation Coordinator) will work with parents and the transportation provider to establish routes that optimize travel time and establish efficient loadcapacity.
3. Transportation routes are usually set in June following registration for the subsequent school year. Changes in student enrolment information may impact minor route changes in the fall, but changes will not normally occur before the end of September.
4. The Superintendent or designate prepares the Request for Proposal before the expiry of a Transportation Services Contract.
5. The Superintendent or designate recommends the annual transportation fee to the Board based on the difference between the funding and the anticipated actual cost for the service.

6. The Superintendent or designate recommends the amount of funds to be included in the Board's annual budget for transportation fee subsidy requests.
7. In the event of a subsidy application, parents are expected to pay no less than 50% of the annual transportation fee. The application for subsidy is due by September 1 of the upcoming school year and must be completed annually. One form only, per family, is to be completed. The eligibility and proof of need is defined on the School Fee Subsidy Request form (AF506A).
 - 7.1. In order to apply for a transportation fee subsidy, parents are to complete the School Fee Subsidy Request form (AF506A) located at:
<https://calgarygirlsschool.com/transportation/>

Reference:

Education Act, s. 11, 52, 53, 54, 68, 222, 225

Traffic Safety Act

Commercial Vehicle Safety Regulation 121/2009

Student Transportation Regulation 250/98 (Amended AR 125/2005)

Use of Highway and Rules of the Road Regulation 304/2002

Vehicle Equipment Regulation 122/2009