



Absent: Margo Purcell Ashley Jensen Angela MacLeod	(Via Phone) Chair Director Director Director Director Director	Natalya Nicholson Gary Care Stanley Wong Christine Jackson Carmen Jeam Bronwhyn Simmons
Administration:	Superintendent Secretary/Treasurer	Pamela Davidson Wendy Juergens
Guests:	Principal Teacher Auditors	Dani Sever Jeff Orsten KPMG

“To keep order, one person is chosen to preside over the meeting. This person enforces the rules and designates who is to speak at any given time. The presiding officer may be elected specifically for the meeting, and is then called the chairman. More commonly, he or she is elected to serve for a term of a year or more, with a title such as president. While actually presiding, the presiding officer is called “the chair”. To make a written record of what is done, usually called the minutes, a secretary is elected.”

Recommendation: That the Board approves the appointment of Christine Jackson as presiding officer (chair) for the regular Board meeting of November 20, 2019.

Moved: Gary Care **Carried**

1. **Call to Order:** Christine Jackson called the meeting to order at 6:05 pm.

2. **Approval of the Agenda**

Motion: 2019-11-20-01: That the Board approves the Agenda with minor amendments.

Moved: Carmen Jeam **Carried**

3. **Exemplary Practice Showcase** Jeff Orsten spoke of the mechanics option offered to Grade 7 and 9 students.

Dani Sever and Jeff Orsten left the meeting at 6:20 pm.

The auditors from KPMG joined the meeting at 6:20 pm.

4. **Consent Agenda and Reports**

4.1. **Approval of the November 20, 2019 Consent Agenda**

Motion: 2019-11-20-02: That the Board approves the Consent Agenda with the amendment to move Technology to New Business.

Moved: Carmen Jeam **Carried**



Motion 2019-11-20-03: To go In Camera at 6:21 pm.

Moved: Stanley Wong

Carried

Motion 2019-11-20-04: To leave In Camera at 6:52 pm.

Moved: Gary Care

Carried

The Auditors left the meeting at 6:45 pm.

5. New Business – Action Items

5.1. Finance & Audit (AFS) Report

Motion: 2019-11-20-05: That the Board approves the Audited Financial Statement with the amendment to correct the school name in the notes to the account for submission to Alberta Education by November 30, 2019.

Moved: Carmen Jeam

Carried

Motion: 2019-11-20-06: That the Board transfer \$170,000 from the capital reserves to increase the operating reserve to 4% of the Fall 2019 Budgeted Expenses to support the projected 2019/2020 deficit of \$(85,620.00).

Moved: Gary Care

Carried

5.2. Fall Budget 2019/2020 Update

Motion: 2019-11-20-07: That the Board approves the 2019/2020 Fall Budget update for submission to Alberta Education by January 6, 2020.

Moved: Gary Care

Carried

5.3. Policy 18 Revisions to Appendices B and C

Motion: 2019-11-20-08: That the Board of Directors approves the revisions to Policy 18, Appendices B and C.

Moved: Carmen Jeam

Carried

6. Information Items

6.1. Changes to Administrative Procedures Manual

6.1.1. AP112 Exemplary Practice & Student Showcase to the Board

Motion: 2019-11-20-09: That the Board of Directors accepts the presentation of AP112 and its corresponding forms as information.

Moved: Bronwhyn Simmons

Carried

6.1.2. AP356 Student Organizations & Activities to Support a Safe & Caring Environment

Motion: 2019-11-20-10: That the Board of Directors accepts as information, the revisions to AP356 as presented.

Moved: Bronwhyn Simmons

Carried

6.1.3. AP317 Anaphylaxis

Motion: 2019-11-20-11: That the Board of Directors accepts as information, the revisions of AP317 as information.

Moved: Bronwhyn Simmons

Carried



7. In Camera

Motion: 2019-11-20-12: To go In Camera at 7:43 pm.

Moved: Stanley Wong

Carried

Wendy Juergens left the meeting at 8:12 pm.

Motion: 2019-11-20-13: To leave In Camera at 8:27 pm.

Moved: Carmen Jeam

Carried

8. Motions arising from In Camera

Motion: 2019-11-20-14: That the Board approves the AERR 2018-2019 and the 3YEP 2019-2022 for submission to Alberta Education by January 6, 2020.

Moved: Gary Care

Carried

Motion: 2019-11-20-15: That the Board approves the HR matter as discussed In Camera.

Moved: Stanley Wong

Carried

9. Adjournment at 8:28 pm.