

**MINUTES OF THE BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**HELD AT THE CGCS BOARD OFFICE**  
7239C FLINT ROAD SE CALGARY, ALBERTA  
WEDNESDAY MAY 22, 2019

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<b>Absent:</b>	<b>Chair</b>	Natalya Nicholson
	<b>Director</b>	Margo Purcell
	<b>Director</b>	Gary Care
	<b>Director</b>	Stanley Wong
	<b>Director</b>	Christine Jackson
	<b>Director</b>	Caroline Claussen
	<b>Director</b>	Carmen Jeam
	<b>Director</b>	Ashley Jensen
<b>Administration:</b>	<b>Acting Superintendent</b>	John Picard
	<b>Secretary/Treasurer</b>	Wendy Juergens
	<b>Guests</b>	Angela MacLeod

1. **Call to Order:** Natalya Nicholson called the meeting to order at 6:05 pm.

2. **Approval of the Agenda**

**Motion: 2019-05-22-01:** That the Board approves the Agenda as presented with the addition of item 5.4 Irrigation of Courtyard.

**Moved:** Gary Care

**Carried**

Caroline Claussen arrived at 6:06 pm.

3. **Approval of Minutes**

**3.1. Approval of the Minutes of the April 17, 2019 Regular Meeting**

**Motion: 2019-05-22-02:** That the Board approves the Minutes of the April 17, 2019 Regular Meeting of the Board of Directors with amendments to Motion 6.2.

**Moved:** Christine Jackson

**Carried**

4. **Reports and Correspondence**

**4.1. Chair Report:** Natalya provided a verbal report and congratulated the school in particular Abby Charchun, on the Dear Edwina performance. As well, she thanked the teachers and staff for their hard work for the Speak Out event and congratulated the two new Board members.

**4.2. Correspondence:** Natalya Nicholson reviewed and circulated the correspondence file.

**4.3. Superintendent:** The Superintendent's Report was presented and is included here.

The highlight of the past month was the process leading to the confirmation of Oliver Fisher as the Principal of the Calgary Girls Charter School. Oliver is both the formal and informal leader of the school team and is highly respected for the work he has done over the years, and in his role as Acting Principal in the past year. His leadership is critical to the success of the CGCS in the years to come.

Other highlights:

- Attended Grade Nine Grad Speech presentations as well as the musical
- Completed meetings with school personnel

- Completed feedback surveys for all three administrators and had Professional Growth and Development conversations with all three
- Continue to meet with the Principal regularly and the whole administrative team as well, holding meetings at both campuses.
- Meeting with First Student VP May 15
- TAAPCS Meetings in Calgary May 3 and 4
- Met with Alex Miller and OSI on several occasions regarding our phone and technology system
- Continued to meet via email with the Communications Committee and the Bespoke consultants regarding website development.
- Planning and participation of Speak Out 2019 on May 7
- Spring Event Planning June 5/6 - cancelled

**4.4. TAAPCS:** Christine Jackson and Gary Care provided a verbal report on the Spring meeting.

**4.5. Governance Committee:** Margo Purcell gave a verbal report.

**4.6. Communications Committee:** Caroline Claussen gave a verbal report.

**4.7. Finance Committee:** Stanley Wong provided a report on the operating results to April 30, 2019. The Board agreed that the operating results would come in on budget. Wendy Juergens circulated a budget update assuming 510 student registrants. Now that Alberta Education Budget Guidelines have been received, a final budget will be presented at the June meeting for submission to Alberta Education by June 30, 2019.

## 5. New Business

### 5.1. Election Results from May 7, 2019 Special Meeting

**Motion: 2019-05-22-03:** That the Board welcome, as elected by acclamation, D.Bronwhyn Simmons as a Member of the Calgary Girls Charter School Board of Directors, commencing June 9, 2019.

**Moved:** Caroline Claussen

**Carried**

**Motion: 2019-05-22-04:** That the Board welcome, as elected by acclamation, Angela MacLeod as a Member of the Calgary Girls Charter School Board of Directors, commencing June 9, 2019.

**Moved:** Gary Care

**Carried**

### 5.2. Representative to Grad Ceremony

**Motion: 2019-05-22-05:** That the Board appoint Gary Care and Caroline Claussen as the official representatives to the graduation ceremonies on June 26, 2019 at 1:30 pm at the First Assembly Church.

**Moved:** Christine Jackson

**Carried**

### 5.3. Exit Survey Results 2016-2018

**Tabled**

### 5.4 Irrigation of Courtyard – deferred to In Camera

## 6. In Camera

**Motion: 2019-05-22-06:** To go In Camera at 7:35 pm.

**Moved:** Carmen Jeam

**Carried**

**Motion: 2019-05-22-07:** To leave In Camera at 9:35 pm.

**Moved:** Caroline Claussen

**Carried**

## 7. Motions arising from In Camera

**Motion: 2019-05-22-08:** That the Board approve an additional budget expense to cover the irrigation system and the required plumbing work for the courtyard.

**Moved:** Caroline Claussen

**Carried**

## 8. Adjournment at 9:37 pm.