



## **Treasurer's Year End Report 2018-2019**

### **2018-2019 BUDGET**

The 2018-19 school year was a success in terms of fundraising and using these funds to provide community building activities for the staff, students and families of the Calgary Girls Charter School ("CGCS"), classroom enhancements, learning opportunities and nutritious snacks for the well being of our schools population.

CGCS Parent/School Council does not hold an AGLC license for a casino. The Calgary Girls School Society holds a license for a casino, thus all the funds are held and administered by the CGCS Society. Council and CGCS parents fulfill the volunteer roles and requirements to work the casino. A position of Casino Coordinator is held on council to liaise with the CGCS Society, to collect volunteers and arrange payments the casino staff. A plan on how to spend the funds was created collaboratively by council, parents, administration and the society. A budget, or "Buckets" were created based on percentages of the total casino funds. Parent council projects income from the Casino as we have a Casino in this school year.

CGCS had an event in past years called the Women's Eve Gala where it showcased CGCS and its students, celebration of women, and to inspire attendees. The funds raised at this event must be spent in accordance of the Alberta Gaming and Liquor Commission rules. The past raffle was approved for Large Band Equipment, and the final funds were spent this school year. This AGLC bank account was closed. The \$104 in AGLC funds were transferred to our council account, and the \$104 were spent by the music teacher appropriately on the band.

### **2018-2019 ACTUALS**

**Please Review the attached Financial Worksheet for details. The highlights are as follows:**

#### **Fundraising**

Pursuant to the information provided by the CGCS Society the Direct Donation Campaign (the "Campaign") raised an approximate amount of \$8,240.00. The only expense associated with the Campaign is the Chase banking fee, which is used for the collection of proceeds through the CGCS Family Zone. The Campaign funds are held in a bank account administered by the CGCS Society whose executive members are on the CGCS Board. The Funds this year were dedicated to the Innovation

projects for each grade team. Past funds raised in previous school years have been dedicated to such things as Bussing to the Playground, Winter Skate Party, Classroom Re-imbursments for teaching staff, the Bel Aire Tech Corner, Band Chairs, and the Bel Aire drip lines and sprinkler system.

Healthy Hunger and Fun Lunches are popular with parents and students and generated net revenue of \$11,396.56 inclusive of the lunch program period of Sept to May 2019, including approx. \$2,000 from last school year.

The School/Parent Council held a two Used Uniform Sales, the fall sale generated net revenue of \$4266.15 and the spring sale generated net revenue of \$8259.00 for a total of \$12,525.15.

The Apple Fundraiser less the Chase banking fee netted \$1743.12. The Chase fees of 2.5% were \$94.68. The purpose of raising these funds is to help subsidize the cost of providing fruit to the students who require that occasional "extra nourishment" throughout the year. CGCS receives periodic donations of fruit from various providers.

### **Expenses**

Back to School BBQ for Sept 2019 was \$2,645 which was under the budgeted amount of \$4,500.

Lunch hour clubs were supported at both campuses with \$1000 to Lakeview campus and \$500 to Belaire campus.

The Winter Skate Party was budgeted \$1,700. \$1259 was the total expense including busses.

Rhythmic Wishes was budgeted at \$300 and it is predicted this amount will be used to purchase freezies for the students at the end of June.

Feed the Teacher Meals occur during Student Led Conferences and were projected to be \$300. Actual expenses \$156 and many delicious donations from families.

Parent Speakers was budgeted at \$700 for gifts and fees. This amount was increased at a council meeting to \$1500 to allow Allan Donsky to speak, \$1088 was spent as of the end of May.

The Teacher/Staff Appreciation meal occur at Winter Break. Parent Council donates up to \$2,000 per event towards these celebrations. The total expenditure was \$1733. International day of the teacher was celebrated in October and was under budget at \$183.

Maker Space was budgeted, and funds were spent at \$300.

Fruit costs were \$2,354 at the end of May. Thank you to Lakeview IGA in our partnership with this initiative. Our budget line for the Hungry Girl Lunch program was \$352 at the end of May.

New Parent Orientation, Meeting Supplies, Volunteer Appreciation, Sign-Up Genius costs, Council memberships and Sporks all came under budget.

### **Projected Expenses**

The balance of funds raised in the 2018-2019 year have been committed to be spent in 2019-2020 as follows:

Donation to the Sprinkler System up to \$3000

Dishwashers up to \$1500

Bel Aire Art supplies up to \$750

Table, chairs for Lakeview Learning Commons

Standing table and chairs for Bel Aire

3 replacement couches for Lakeview

Ipod Cameras

Library Resources (picture books, online encyclopedia subscription, Math XL subscription)

Microscopes for the Science Lab

Robotics Materials

An Art Room equipment (i.e. Glowforge (STEM) printer, Clay Slab Roller, Printing Press)

Fake and Real Plants

Washing machine – if hook-up is possible

For a total of up to \$16,250

Projected Carry Forward for 2019-2020 is \$13,035.00\*

\*As per best practices for Parent Council operations.

**Proposed CGS Budget June 11, 2019**

<b>Fundraising</b>	
Previous year	27,035
Healthy Hunger/fun lunch	\$ 8,000
Used Uniform Sales	\$ 5,000
Apples	\$ 1,700
<b>Total Income from Fundraising</b>	<b>\$ 14,700</b>

<b>Spending</b>	
Go Girls Convention	\$ (400.00)
Back to School BBQ	\$ (4,000)
Oct Int'l Day of the Teacher	\$ (200)
Hungry Girl Lunch Supplies	\$ (500)
Lunch Hour Club - Lakeview	\$ (1,000)
Lunch Hour Club - BelAire	\$ (500)
Winter Skate Party	\$ (1,700)
Rhythmic Wishes freezies	\$ (300)
May Teacher Appreciation Week	\$ (200)
Guest Speakers	\$ (1,300)
Feed the Teacher Meals	\$ (200)
Teacher's Appreciation	\$ (1,800)
Bank Fees/Cheques	\$ (150)
New Parent Orientation	\$ (100)
Meeting Supplies/Social/Flowers/\	\$ (1,000)
Yearbooks	\$ (70)
Fruit	\$ (2,800)
Volunteer Program SignUp Genius	\$ (150)
Alberta School Council Association	\$ (65)
Maker Space + Scholastic	\$ (300)
Sporks	\$ (300)
Recycling Club	\$ (500)
Dances	\$ (600)
<b>COMMITTED SPENDING 2018/19 funds</b>	
<i>courtyard</i>	(14,000.00)
<i>2019-2020 CARRY FORWARD</i>	(10,000.00)
<b>Total Spending</b>	<b>\$ (41,735)</b>
<b>Closing Bank Balance June 2019</b>	
	\$ -